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FOR IMMEDIATE RELEASE:

Headline: Statewide Workshop Series Explores Topics in Archives & Historic Preservation

INDIANAPOLIS (July 6, 2011) – The Indiana State Historic Records Advisory Board (SHRAB), in conjunction with the Indiana Commission on Public Records, will be hosting the 2011 SHRAB Conferences at locations around Indiana from August 3 to August 24.

The SHRAB invites volunteers and professionals from around Indiana to take part in the third-annual Indiana SHRAB Conferences. These free workshops will provide valuable information to those who work with and care for historical records. The Indiana SHRAB hopes to use these conferences to further develop a statewide network of people committed to preserving Indiana's documentary heritage. This year, each conference will focus on different issues and skill sets, including the use of electronic records and digital repositories, appraisal, environmental considerations, and utilizing social media.

The dates and programs for the 2011 SHRAB Workshops are as follows:

Wednesday, August 3 – *Archives I*: Introduction to appraisal, building collections, image dating, and grants.

Friday, August 5 – *Archives II*: Advanced archival topics including encoded archival finding aids, use of social media and blogging, and managing electronic records.

Monday, August 15 – *Government Records Administration*: Topics for State, county and local officials covering records retention, microfilming, and public access issues.

Friday, August 19 – *E-Records*: An in-depth look at electronic records and how to manage them. Specific topics to be determined by Dr. Phillip Bantin, Director of the Office of University Archives, Indiana University, Bloomington.

Wednesday, August 24 – *Preservation*: Introduction to preservation principles, environmental considerations, and basic conservation treatments.

Each conference includes lunch and public librarians can earn between four and seven Library Education Units toward certification. Early registration is encouraged as space is limited. For more information or to sign up for a conference, please visit the SHRAB website at shrab.IN.gov or contact the SHRAB at shrab@icpr.IN.gov.

